

To Whom It May Concern:

I am pleased to write a letter of recommendation for Ms. Jacqueline Di Bella in support of her application with your organization. I am pleased to add my testimonial on her behalf and to corroborate the impressive list of accomplishments she has achieved during her tenure at Genesee Community College.

In her current role as an educator, Ms. Di Bella has been exposed to a variety of experiences related to management, decision making, and group dynamics. The nature of this position requires that she work cooperatively with a cross section of students, faculty, administration, and the community. She consistently demonstrates a real ability to perceive particular situations and respond in a very constructive manner.

Ms. Di Bella is a very intelligent, articulate, and dedicated person. Loyalty, eagerness, and a willingness to give her best, personify her work style. She is a conscientious doer who has a strong motivation for getting things done well. She applies herself completely and whole-heartedly to whatever is her task at hand and she works hard in a precise and effective manner to achieve objectives for the benefit of everyone involved.

Ms. Di Bella's ability to insure job accomplishment can be illustrated in numerous ways. Quite often, she manifests a real sense of concern for the issues involved and a very deliberative approach toward resolving the problem, yet at the same time not forgetting the interpersonal relationships involved. She has a keen perception and awareness of the needs of people, which, combined with her outgoing personality, make her easy to relate to or associate with.

I have had the distinct honor of working with Ms. Di Bella on two occasions this semester. Her "East Meets West" extravaganza and her campaign with the American Cancer Society and Daffodil Days. In each case, Ms. Di Bella demonstrated all the skills I have previously mentioned in this correspondence while showcasing some new ones. Students I have the privilege of working within the co-curricular program, learn by doing. These programs afforded our students that venue and Ms. Di Bella orchestrated those opportunities with precision. Our students walked away from both of these programs with a greater understanding of the world and our role in it.

The challenges that face our world today necessitate that we nurture individuals with commitment, energy, and intelligence who are able to translate these personal traits into proactive ideas and solutions. Ms. Di Bella belongs in this very special group of people. She teaches, as well as learns, by her good example and she has earned and warrants the highest esteem. Ms. Di Bella possesses all of the requisites for success and is a compassionate friend. It is indeed a distinct pleasure for me to recommend Ms. Jacqueline Di Bella for a position with your organization. Also, I am proud to call her a friend and colleague and we are all the better for her presence here.

Sincerely,

  
Clifford M. Scutella

Director of Student Activities